

**Waterbury Farmers Market**  
Rusty Parker Park, South Main Street, Waterbury VT,  
Thursdays, May 19– Oct 13, 2011 3 pm - 7 pm  
**FRESH PRODUCE , LOCALLY PREPARED FOODS, DELICIOUS BAKED GOODS,  
BEAUTIFUL BEDDING PLANTS, GORGEOUS FLOWERS,  
HIGH QUALITY CRAFTS, DEMONSTRATIONS, DISPLAYS AND MUSIC.**

**2011 Summer Waterbury Farmers Market Rules:**

**Opening date:** Thursday May 19, 2011

**Closing date:** Thursday October 13, 2011

**Market Hours:** 3pm-7pm

**Location:** Rusty Parker Memorial Park, Waterbury

**Contact:** Nicole D'Agata, Manager

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**[www.waterburyfarmersmarket.com](http://www.waterburyfarmersmarket.com)**

**Fees:**

Full Season Rate (21 weeks) \$175

Weekly Rate: \$15/week

**Membership fee:** (to be paid by all vendors): \$25.00

**\*\*\*All Vendors are required to stay set up until 7 pm. Once it start getting dark before 7 we change to 6:30\*\*\***

**1. Market Set-Up:** Vendors may set up between 2:00-2:45. Vendors may start selling products during set up. After 2:30, Market Manager may reassign vacant spaces to another vendor.

**2. Vendor Parking:** You may unload and load around the park. Vehicles **MUST** be moved to the parking lot behind the train station. There will be **NO** parking in the spaces in front of the train station or around the park during Market hours. Vendors that may have illness or accessibility issues must make arrangements prior to the start of the Market. Vendors found parking around the Park and in front of the Train Station, may lose the privilege to vend, and will be reviewed by the Board of Directors.

**3. Vendors MUST** remain set up from 3PM until 7PM, even if you sellout or the weather in inclement, unless prearranged with Market Manager. **Once it start getting dark before 7 we change to 6:30**

**4. Please** keep your area tidy throughout the day, and pick up any trash, stakes, stones, or produce clippings.

**5. Vendors** are strongly urged to have a 10' x 10' tent to protect themselves/ product during inclement weather. Vendors may choose to leave the market early

ONLY if it begins to thunder/ lightening. We remain open if it rains. It is mandatory for tents and umbrellas to be securely staked.

6. All vendors will be required to contact the Market Manager by 5PM on Tuesday prior to the scheduled market if unable to attend. A \$25 fee will be charged if a vendor fails to contact the Market Manager. After the third incident of failure to contact the Manager, the vendor will forfeit their space and will not be able to attend the market. This is a crucial rule and failure to comply will result in reassignment of vendor space. Part-time vendors are requested to contact the Market Manager by Tuesday if they wish to attend a Thursday market that is not scheduled.

7. The Board of Directors will determine vendor acceptance to the Market. It will be based on seniority, availability of space, consideration of product sold; past attendance at the Market, participation and involvement in the Market and its activities, origin of materials and amount of work invested in the product being sold and vendor balance of total market plan.

8. All items must be grown or made by the vendor, Vermont farm products including: produce, nursery stock, meat, eggs, dairy, baked goods, prepared foods and crafts are all eligible for application to the market. All items the vendor wishes to sell must be listed on the application and these will be the only items the vendor will be able to sell throughout the market season. A vendor may petition the board in writing if he wishes to sell additional items at a later date. All vendors will be responsible for the collection and payment of VT state sales tax and VT meals taxes where applicable. Plugs, bedding plants and hanging baskets must be grown by the vendor for a minimum of 8 weeks.

9. Dried flowers used in arrangements to be sold at market must be grown by the vendor selling them.

10. A vendor may purchase Vermont grown fruit ( with the exception of tomatoes) from other Vermont growers, provided the town of origin and growers name is clearly marked at the point of sale The reselling vendor must prove that no other vendor @ WFM provides this fruit product. This exception needs to be pre-approved by the Board. And is not automatically given, and may be reviewed and re-evaluated on a week to week basis by the board. The product may not be mislabeled as organic ex: if the grower is organic and the product is not. The product must be clearly labeled as not- organic.

11. Vendors may not sell another vendors processed food products such as cider, pesto, salsa, etc unless the vendor has changed the product significantly.

12. Vendors who sell their products by weight must have a scale that has been checked by the state of VT.

13. Vendors who sell baked goods and prepared foods must be registered with the VT Department of Health and must label all ingredients in baked goods . We highly

encourage the use of Vermont grown products in your prepared foods.

14. There is no re-selling of juices or soda unless you make it yourself.

15. Vermont farmers must label their products honestly. Your farm must be certified organic by NOFA to label your products as organic. If you are using organic farming practices, you may state your product as such.

Please distinguish by stating "non-certified organic"

### **Market Members Responsibilities:**

1. All vendors will be required to help set up and take down signs either at the beginning or end

of the Market. Other duties will be assigned by the Market Manager as needed. The Waterbury Farmer's Market cannot be successful unless all vendors take some responsibility in helping set up or break down the market. Physical disability or other reasons which may cause a hardship will be taken into consideration when duties are assigned.

2. Market Members are encouraged to attend the Spring and Fall meetings; take an active role in assisting the Market Manager as needed. Members are encouraged to further be active by running for a position on the Board of Directors.

### **Other Rules/Policy/Procedures**

1. **There is absolutely no drinking Alcohol or using illegal drugs during market hours in the Park**

**while you are set up as a Vendor.**

2. Vendors **may not** bring pets to the Market

3. Vendors bringing children to the Market must provide proper supervision

4. Every vendor regardless of the number of markets attended, must pay a membership fee. This

entitles you to a vote at the Fall and Spring meetings.

5. Please be courteous to other vendors and customers and WFM staff. If you have a problem related to the Market you are attending, please see the Market Manager immediately.

6. We are guests at the park please be courteous and clean up your market space. The park is a public space everyone is welcome.

7. There is no driving or parking on the green/ park.

8. All vendors are required to anonymously report gross sales on a weekly basis for insurance and market growth purposes. The information is not sold or shared with other vendors or governmental agencies.